

# Adeyfield School

## Policy for the Use of Mobile Phones

Reviewed July 2009

Mobile Phones, as with all personal possessions, are bought in to school at the owner's risk.

**Students must be aware that they bring mobile phones into school on the understanding that they are not to be used during lesson time.** Should there be any need for a student to make an urgent call during lesson time, permission must be sought from the teacher of the lesson and the student should be excused from the lesson to make the call. Phones should be switched off during lesson time so that incoming calls do not disrupt the class. The School ask that Parents/Carers refrain from contacting students by mobile phone during the school day. Should you need to contact your child please ring the school reception where a message can be passed on; urgently if necessary.

Parents and Students should be advised that if mobile phones are used during a lesson then **they will** be confiscated and the student could forfeit the right to bring their phone into school.

If a mobile phone has been confiscated from a student during the school day, because of misuse, we require a parent/carer to collect the phone.

Mobile phones along with all other personal possessions remain the responsibility of the owner. The school can provide a safe facility for phones during the day:

- The PE department recommend that students hand in phones to their PE teacher for safe keeping to avoid them being left unattended in changing rooms. There are notices on the walls that explain this.
- It is a legal requirement that no electronic equipment i.e. phones, iPods, MP3 Players etc be taken into an examination room, therefore the school provide a safe facility during examination time.
- All students are given the option of a personal locker for safe storage of personal possessions during the school day.

***Parents and Students must be advised that Adeyfield School cannot take responsibility for the loss or damage of personal possessions, and that Hertfordshire County Council Insurance does not cover the loss or damage of personal possessions.***